



## It's time for the 2024 CODA Annual Conference!

REGISTER ONLINE! [WWW.OKCODA.COM](http://WWW.OKCODA.COM)

SEPTEMBER 11<sup>th</sup>, 12<sup>th</sup>, AND 13<sup>th</sup>, 2024

EMBASSY SUITES HOTEL & CONFERENCE CENTER  
2501 Conference Drive, Norman, OK, 73069, 405.364.8040

**HOST HOTEL RESERVATIONS (PLEASE READ TO END):** EMBASSY SUITES HOTEL ROOM RATES ARE \$105/NIGHT – SINGLE/DOUBLE OCCUPANCY. Reservations can be completed *by calling the hotel at 405.364.8040 or the link on the CODA Website*. Please refer to group code: **91F**. POs must be faxed directly to the group sales office at **405.253.3550 OR emailed to [pam.gentry@atriumhospitality.com](mailto:pam.gentry@atriumhospitality.com)** and must include the reservation confirmation number. **POs MUST BE RECEIVED BY 8/30/2024! If you do not remit your PO by this date your room is not guaranteed.** All attendees have until **8/20/2024** to make their reservations at the group rate. Once this date has passed OR the block is full, the discounted rate will not be available, and attendees will receive the best available rate at that time. Due to the extremely high cancellation rate in the past each attendee will only be allowed to book two room reservations in their own name. **Also, you will be required to provide credit card information during the reservation process.** This information may be used by the hotel to charge your credit card in the event you do not attend and do not cancel your rooms one week prior to the conference. **You will also be required to provide a credit card at check-in.** It may have a hold of up to \$50/day placed on it for incidentals. This is hotel policy and non-negotiable. We do understand that this may be an inconvenience for some of you, unfortunately there is no other alternative.

### OVERFLOW HOTEL RESERVATIONS CAN BE MADE AT:

HAMPTON INN  
2300 CONFERENCE DRIVE, NORMAN, OK 73069  
ROOM RATE \$107/NIGHT  
PHONE: 405-310-3014  
EMAIL PO'S TO: [ouncc.hampton@hilton.com](mailto:ouncc.hampton@hilton.com)  
OR FAX: 405-310-3074  
REFERENCE: COUNTY OFFICERS & DEPUTIES  
ASSOCIATION  
CUT OFF DATE: 8/30/24  
PO'S MUST BE RECEIVED BY: 8/30/24

RESIDENCE INN  
2400 CONFERENCE DRIVE, NORMAN, OK 73069  
ROOM RATE \$107/NIGHT  
PHONE: 405-253-7007  
EMAIL PO'S TO: [ralake@fmg-hotels.com](mailto:ralake@fmg-hotels.com)  
OR FAX: 405-253-7008  
REFERENCE: CODA Winter Conference 2024 Group  
CUT OFF DATE: 8/9/24  
PO'S MUST BE RECEIVED BY 8/30/24

- ❖ **SPONSORSHIP** Opportunities are available!!! Please contact Melissa Kueter at [okcoda@gmail.com](mailto:okcoda@gmail.com) before **August 2<sup>nd</sup>** for more information!!!
  - **Gold Sponsorship: \$1000** (includes logo on event signage, logo in program, and one complimentary booth space)
  - **Platinum Sponsorship: \$1400** (includes logo on event signage, logo in program, two complimentary booth spaces)
  - **Hospitality Suites!: \$105/night**, you provide all food and beverage. Very limited availability! *Email me for details!*
  - **We love to work with our vendors on unique sponsorship ideas!**  
**Let me know what you have in mind!**
  
- ❖ Each booth space includes one 6-foot skirted table with two chairs, a wastebasket, electricity, and Wi-Fi, as well as registration for 2 attendees.

Contact Melissa Kueter 405.816.7484 or [okcoda@gmail.com](mailto:okcoda@gmail.com) with conference questions.



**Vendor Registration Form**  
 County Officers & Deputies Association of Oklahoma  
 2024 Annual Conference  
 September 11<sup>th</sup>, 12<sup>th</sup> & 13<sup>th</sup>, 2024  
 Embassy Suites Hotel & Conference Center  
 2501 Conference Drive, Norman, OK 73069

**REGISTER ONLINE! OKCODA.COM**

**Registrations are NON-Refundable after August 19<sup>th</sup>, 2024**

1. Please print your name clearly (as it should appear on name badge.) Please attach additional forms if needed.

Company \_\_\_\_\_

First \_\_\_\_\_ Last \_\_\_\_\_ Title \_\_\_\_\_

First \_\_\_\_\_ Last \_\_\_\_\_ Title \_\_\_\_\_

Mailing Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_ Phone \_\_\_\_\_

Email \_\_\_\_\_

	AMOUNT DUE	
Single Booth (2 registrations).....	\$500.00	\$ _____
No Booth (2 registrations).....	\$450.00	\$ _____
Additional Booth .....	\$400.00	\$ _____
Additional Name Badge (must select booth/no booth first) .....	\$ 50.00	\$ _____
<b>OR SELECT SPONSORSHIP LEVEL</b> (see letter for details)		
Gold Sponsorship (includes one booth space).....	\$1000.00	\$ _____
Platinum Sponsorship (includes 2 booth spaces).....	\$1400.00	\$ _____

<p>3. REGISTRATION INSTRUCTIONS:</p> <p>1. Anyone attending any part of the conference is required to register</p> <p>2. You may send one check/PO for multiple registrations</p> <p>3. Cancellations must be submitted in writing to CODA, PO Box 2455, Chickasha, OK 73023 or <a href="mailto:okcoda@gmail.com">okcoda@gmail.com</a>.</p> <p>4. <b>No refunds after August 19<sup>th</sup>, 2024.</b></p>	<p><b>NUMBER ATTENDING THE PRESIDENT'S RECEPTION</b> <input style="width: 80px; height: 25px;" type="text"/></p> <hr/> <p>TOTAL AMOUNT ENCLOSED \$ _____</p> <p><input type="checkbox"/> Check (payable to CODA)    <input type="checkbox"/> PO</p> <p>Check or PO # _____</p>
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*Return Registration Form and Remit Payment To:*

CODA PO Box 2455 Chickasha, OK 73023	Phone: 405-816-7484 Email: <a href="mailto:okcoda@gmail.com">okcoda@gmail.com</a>
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# CODA 2024 ANNUAL CONFERENCE

## TENTATIVE AGENDA

*(all times are subject to change)*

### **Tuesday, September 10**

4:00P

CODA Board Meeting

4:00P

Exhibit Hall Set Up

### **Wednesday, September 11**

8:00A

Exhibit Hall Set Up

9:00A

Registration Opens

10:00A

Exhibit Hall Opens

10:00A

Assessor's Meeting

11:00A

CTAO Meeting

1:30P

General Session (Program TBA)

5:30P - 7:30P

**PRESIDENT'S RECEPTION (RSVP)**

### **Thursday, September 12**

8:00A

Registration Opens

9:00A-12:00P

Communications

Cybersecurity Risks and Threats Facing Oklahoma

12:00P-1:30P

Lunch on your own

1:30P

Individual Breakout Sessions

County Assessors

County Clerks

County Commissioners

County Court Clerks

County Treasurers

County Sheriffs

5:30P

Exhibit Hall Closed

7:00P

Bingo!

### **Friday, September 13**

9:00A

General Session

Keynote Speaker:

Radio & Television Personality, Jim Buratti

Creator of Discover Oklahoma

**\*WATCH THE CODA FACEBOOK PAGE AND WEBSITE FOR UPDATES\***